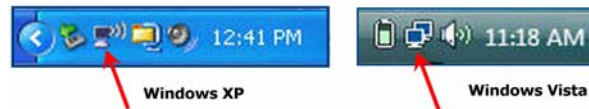


Connect CaseViewNet Client for a Realtime session

1 Connect to the court reporter's wireless network

- ✓ View or connect to the available wireless networks by right-clicking the wireless icon on your Windows taskbar.



- ✓ Choose the court reporter's wireless network from the available networks.
- ✓ Enter the network key (passphrase) provided by the reporter. You will be asked to enter it twice.

2 Connect to the court reporter's server

- ✓ Start CaseViewNet client software.
- ✓ Click the **Connect** button.
- ✓ When the Connecting to Server dialog box displays, select the reporter's server name. (If the server is not shown, the reporter has not yet started the realtime event. Retry when the reporter confirms the start of the realtime event.)



3 Provide your log-in credentials and connect to the event

- ✓ Your name and your organization.
- ✓ Event password as provided by the court reporter.
- ✓ The connection will be established.
- ✓ Your CaseViewNet window will display any realtime testimony that transpired prior to your connection and subsequent realtime testimony as it is written.

CaseViewNet Client Annotation Quick Reference Guide

Follow Realtime -- Ctrl + o



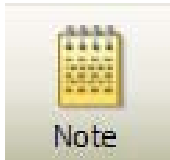
Cursor movements such as Page Up, Page Down, Attach Note, etc., suspend the realtime text. Click the Follow Realtime button or press **Ctrl + o** to resume realtime.

Mark text – Spacebar



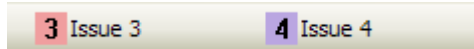
When following realtime, mark the current line by pressing the **Spacebar**, **F5** or clicking the **Mark** icon. Realtime text continues to display and a black diamond ♦ indicator is placed to the left of the marked line.

Attach Note – Ctrl + n



Insert a note, with or without an Issue code by clicking the **Note** icon or pressing **Ctrl + n**. When complete, a notepad icon 📝 displays in the left margin. Press **Ctrl + o** to resume realtime.

Quick Issues 1 - 0



Type a Quick Issue number and a colored diamond indicator displays at the beginning of the line. Assign a word or phrase to a Quick Issue number from 1 – 0 by using Options, Maintain Master Issues.

Search Options –



Previous Question

Ctrl + Shift + q

Next Question

Ctrl + q

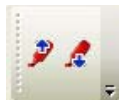


Previous Answer

Ctrl + Shift + a

Next Answer

Ctrl + a



Previous Mark

Shift + F10

Next Mark

F10

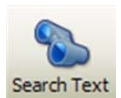


Previous Note

Shift + F9

Next Note

F9



Search Text (Find)

Ctrl + f



Go to Page

Ctrl + g